**WG3 Ad hoc meeting**

**Present:**

**Angeliki (Kelly) Martinou** (Cyprus) af.martinou@gmail.com

**Cornelis (Arjan) Stroo** (Netherlands) c.j.stroo@nvwa.nl

**Eva Veronesi** (Switzerland). Deputy Work Group Leader. Task Leader 3.2a Surveillance and control guidelines leader eva.veronesi@uzh.ch

**Filiz Gunay,** (Turkey) Action Science Communication Officer. gunayf@gmail.com

**Fouad Akad** (Isreal) Fouad.akad@moh.gov.il

**Frederic Simard** (France) frederic.simard@ird.fr

**Hans Peter Feuhrer** (Austria) hans-peter.fuehrer@vetmeduni.ac.at

**Jolyon Medlock**, (UK). Task 3.1. Leader Dissemination within the COST-Action network & to scientific external audience. Jolyon.Medlock@phe.gov.uk

**Ken Vernick** (France) coordinator Infravec2 Cost Action kvernick@pasteur.fr

**William Wint** (UK) Work Group Leader. william.wint@zoo.ox.ac.uk

**Jorje Rocha** (Portugal) jorge.rocha@campus.ul.pt requested to be added to work group circulation list

Initial discussions confirmed that the content of the harmonised guidelines are to be primarily determined by Work Groups 1 and 2. Work group 3 is required to establish in what form the guidelines should be disseminated, and whether the design needs to be customised for different users. It was also understood that the WG are required to provide draft questionnaires for validation by the Action at the first Annual meeting in February 2019 prior to distribution to Users thereafter. The questionnaires will be designed to find out what users require of the gudelines and how best to satisfy these requirements.

It was understood that the questionnaires needed to be tested with some users prior to presentation to the Action. It was also decided that the initial focus should be on the control and surveillance guidelines, and that the mapping related outputs should be delayed until further progress has been made with the road map and perhaps training course dedicated to mapping has been given

The WG consensus was that a series of activities should be initiated as soon as possible with an anticipated delivery of first results to the WG coordination at the beginning of October 2018.

These activities focus in four areas:

1. **Who are the Users**. The Work Grouo should contact all MC members requesting them to identify potential users of AIM control and surveillance guidelines within each of thir countires, with, if possible one or more users in several user groups including: Veterinarians, Medical doctors, Control and surveillance technicians, Policy makers, the general public, public health agencies, and medical entomologists. If possible the MC members should recommend at least one User with whom they have reasonably close working relationships who could be approached to help develop the questionnaires for subsequent distribution to a wider target group. **Lead WG members Eva Veronesi and Kelly Martinou**
2. **What sort of questions** should be included in the questionnaires, and what form and length should the questionnaires take. It was pointed out that some action members (Frederic Jourdain frederic.jourdain@ird.fr) has extensive experience in this area and should be consulted as soon as possible for advice. Relevant publications should be sourced an circulated to the WG as a whole. This effort should be conducted in closed collaboration with WG2 (leader Antonios Michaelakis a.michaelakis@bpi.gr) which has identified priority activities as circulating a number of target stakeholders with set of questions they have already defined. **Lead WG members Frederic Simard and ?? Hans Peter Feuhrer**
3. **Assessing which users actually use any of the existing guidelines** – and which those guidelines are was identified as an important priority. This activity will be **led by Arjan Stroo and Fouad Akad**
4. **Access to identified citizen science** groups was identified as a priority, as it was thought that the adaptation of the eventual guidelines to these groups was likely to be more complex that for other groups. It was therefore decided to start the process of identifying and perhaps contacting likely citizen science group representatives and assessing their likely interest in the Action outputs. **Lead WG Members Jolyon Medlock and Kelly Martinou**

A number of **general activities** were also identified:

Kenneth Vernick agreed to assess which of the INFRAVec2 Action activities are most closely aligned with WG3 objectives, and to circulate the WG with a summary.

The Action Science Communication Officer also undertook to collaborate with Infravec2 in the preparation of an initial press statement about the AIMCOST KOM, and to ensure that the longer term activities of WG3 task 3.1 are closely aligned and complementary to the Science Communication brief.

**As mentioned above it was agreed that the first output of these four activities should be available in the first week of October 2018**.

It was also agreed that a **WG meeting** would be convened at the **ESOVE** **meeting in Palermo** at the end of October 2018, and that a AIMCOST action task meeting should be held, alongside similar task meetings for WG 1 and 2 at the **end of November 2018**, tentatively scheduled for 0900-1700 on November 29th at the COST premises in Brussels. At the moment the Action can cover travel and one night subsistence for only 5 people, but of course others can attend virtually.

The budget approved at the MC KOM included funds for an **STSM linked to WG3**. As these take a while to organise, this group will need to suggest a topic soon, - perhaps also by the first week in October. Please circulate suggestions. The resources available are approx. €1400, which amounts to about 8 days at €160/day, assuming no significant expenses.

A list of MC members and contact details are given below

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